



RUTHERFORD COUNTY REGIONAL PLANNING COMMISSION
 One South Public Square, Room 200, Murfreesboro, Tennessee 37130
 OFFICE 615.898.7730 FAX 615.898.7823

SITE PLAN CHECKLIST

Name of Site Plan	Date of application
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<input type="checkbox"/> Proper Scale <150 acres 1" = 50' 150-1,000 acres 1" = 200' maximum > 1,000 acres 1" = 300' maximum	<input type="checkbox"/> Tree Preservation Plan (if applicable)
<input type="checkbox"/> Property lines with dimensions	<input type="checkbox"/> FEMA Panel Number, Map Number, Effective Date, Zone, Floodplain limit, and 100 Year Flood Elevation
<input type="checkbox"/> Gross land area of site	<input type="checkbox"/> Septic Tank Field Lines (location, soils, permit)
<input type="checkbox"/> Existing utilities (location, size, type)	<input type="checkbox"/> Zoning of property and surrounding area <input type="checkbox"/> Location of nearest fire hydrant or proposed location of new fire hydrant (must be within 1,000 feet of the project)
<input type="checkbox"/> Existing/Proposed streets (name, ROW)	
<input type="checkbox"/> Existing/Proposed easements (location, type, size)	<input type="checkbox"/> Certificate of Water
<input type="checkbox"/> Existing/proposed structures (location, size, arrangement) and list the following: Floor Area Ratio (FAR) Total Floor Area Total Square Footage of Ground Coverage If residential, Number of bedrooms Total Square footage of Open Space	<input type="checkbox"/> Certificate of Electric Power
<input type="checkbox"/> Existing/Proposed Use	<input type="checkbox"/> Certificate of General Approval for Installation of Solid Waste Disposal System
<input type="checkbox"/> Minimum Building Setback Line	<p>After approval has been granted, three originally signed copies must be submitted to the Planning Department. Site Plans should not be submitted on Mylar.</p>
<input type="checkbox"/> Parking and Loading/ Driveways (stall dimensions, driveway widths, location, access aisles, curbs, sidewalks, number of spaces, slope and grade)	
<input type="checkbox"/> Total Lot Coverage (buildings and pavement)	
<input type="checkbox"/> Grading Plan	
<input type="checkbox"/> Drainage Plan	
<input type="checkbox"/> Signs (height, size, location)	
<input type="checkbox"/> Lighting (height, type, location)	
<input type="checkbox"/> Fences (location, height, type of material)	
<input type="checkbox"/> Landscape Plan (plant material calculations, location, type and size of plant material, method of watering)	

Submit three (3) copies of the site plan for review